



Title:	HERALD: Historic Environment Research Archives, Links and Data (6752)  HERALD - OASIS user needs survey report - IHBC
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Derivation:	OASIS user needs survey report - IHBC
Origination Date:	2 <sup>nd</sup> October 2014
Reviser(s):	Catherine Hardman
Date of last revision:	11 <sup>th</sup> November 2014
Version:	1.1
Status:	Final Report
Summary of changes:	
Circulation:	Keith May
Required Action:	To Note
File name/Location:	
Approval:	

## IHBC Survey Results

### Introduction

This is the individual report focussed on the responses to the HERALD survey by buildings specialists – those who classified themselves as local government conservation officers or historic building specialists in the survey. This report will:

- Include all the responses from the survey
- Highlight those areas that need to be addressed in a redevelopment project
- Contain preliminary recommendations

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## Survey Results

79 of the total 516 respondents defined themselves local government conservation officers and 20 of the total 516 were historic building specialists.

### Executive summary of key points

1. OASIS is currently used for some building recording but its take up is not high as is reflected by the low response of building recording specialists to the survey. There was a good response from conservation officers from England.
2. Conservation officers were generally positive about the theory behind the OASIS system, but many had not heard of it before the survey. They thought it should be better publicised. In general, there seems to be a greater link between planning departments and conservation officers than there is with HER officers. Conservation officers would also appear to have less obvious relationship to the receipt of reports and so it is unclear what their role would be in the OASIS system and they just need more publicity about the GLL.
3. Most of the small number of building specialists to respond seemed to think that OASIS was generally useful although there was some concern that there was more of a focus on subterranean archaeology. However some seemed keen that buildings recording should not be separated from other events in OASIS as it would be more difficult to locate if it was not integrated. They thought that the ADS grey literature library was a good resource.

### Preliminary recommendations from the IHBC returns

#### Recommendation 1: Promotion and user requirements

EH and ADS should promote contact with IHBC to see in what ways historic building specialists and conservation officers would benefit from uploading reports and creating records in OASIS. This will involve a concerted effort to identify a full and comprehensive user requirement.

#### Recommendation 2: Redevelopment of the system

The redevelopment of the system should enhance the current facility to record building survey work to include better links to terminology and a more detailed metadata schema. The workflow for this element of the record creation and delivery should remain very flexible until the wide variation in the elements of the sector involved with historic buildings recording can be better identified and a more tailored enhancement be created.

## Full list of important findings from the IHBC survey

1. Most buildings specialists (BS) responded as individuals (BS [Q1](#)) whereas conservation officers (CO) were much more likely to respond on behalf of their organisation (CO [Q1](#)). The majority of respondents for both groups work in England with a few BS working in Wales (BS [Q4](#) / CO [Q4](#)). There were no CO responses from Scotland because the survey was sent out on an English Heritage Conservation Officer list but not a similar list for Scotland.
2. BS respondents came from all sizes of organisation from one person to over 250 (BS [Q5](#)) and the main focus of their work was buildings archaeology, historic building survey, specialist consultancy and conservation management plans (BS [Q6](#)).
3. 90% of CO respondents said that the OASIS form was not included in the briefs issued by their local authority. Some did not know and some differentiated between briefs issued for built conservation and archaeology sections (CO [Q5](#)). Most COs are either in the planning section or work closely with it however 10% of respondents said these two roles were completely separate (CO [Q6](#)). 80% of COs use information from the HER but the relationship varies greatly with a quarter of these having direct access or being in the same team as the HER and over half having to access the HER at county level and sending enquiries when they need to. 10% said they advised others to use it but did not use it themselves or didn't use it as it contained no building information (CO [Q7](#)).
4. Only 7% of COs have both heard of OASIS and know what it does, over 60% have never heard of it (CO [Q8](#)). The results are almost opposite for the BS group (BS [Q7](#)) and almost 75% of them use OASIS to record their projects (although the low response rate for BS should be highlighted here).



5. BS users of the OASIS form use it to get reports online (40%), because the HER or local authority has required them to (40%) or because it is part of their internal procedures (BS [Q9](#) users). Over half attach reports to the majority of their OASIS projects with almost a quarter not uploading any reports. The main reason for not uploading a report is client confidentiality and sometimes technical issues.
6. Only half of responding COs have a role in giving access to grey literature to others, the other half said that it was either done through the HER or goes straight to the archive or records office (CO [Q9](#)). Over 80% of CO respondents say that access to grey literature online has no effect on their work (CO [Q10](#)). Half of BS respondents made their reports available via the HER or online or by email (BS [Q16](#) users) and slightly over half thought that grey literature online had positively affected their work whilst the rest felt it had no effect (BS [Q18](#) users). BS non-users would all theoretically like to enter information and a report about their heritage work online and make it available to local and national bodies.
7. Awareness of the functionality of OASIS and the destination of data collected by OASIS was very low for the CO group and better for the BS group. Over 90% of COs had never heard of Digital Object Identifiers (CO [Q11](#)).
8. Around 80% of CO respondents thought that OASIS should be expanded to collect building recording projects (CO [Q15](#)), should use the full range of event types (CO [Q16](#)) and should be used by community groups (CO [Q17](#)). A slightly lower number thought that transfer of the project archive to a museum should also be recorded (CO [Q18](#)) but this probably reflects the type of projects dealt with by the user group.
9. The BS users of OASIS were much less keen to see the same additions to OASIS with only 50% thinking that there should be a bespoke building recording section (BS [Q27](#) users).

*“I don't think its necessary, that would be too onerous, although see my previous comments about defining historical periods more widely.”*

Only 25% thought that specialist reports should be included (BS [Q28](#) users), 25% thought that the full range of event types should be recorded (BS [Q29](#) users) and only 38% thought that museums should be part of the process. In comparison they were much more positive about community groups and independent researchers using OASIS to upload reports (62% - BS [Q30](#) users). At least 75% of all respondent groups thought that OASIS should record backlog projects and reports as well as current ones (CO [Q19](#), BS [Q33](#) users, [Q23](#) non-users).

10. Communication: the most favourable communication medium across all groups was via the OASIS email lists followed by the OASIS website. COs also thought that traditional publications should be used as well potentially Conservation officers' network/IHBC news alerts but only if it was relevant to them (CO [Q23](#), BS [Q38](#) users, [Q24](#) non-users).
11. Training: online videos, group workshops and a downloadable manual were chosen as suitable training avenues by about half of COs (CO [Q23](#)). Half of BS users had already received OASIS training and they were keen to have online videos and a manual but not group workshops (BS [Q38](#) users).
12. COs thought that there should be better publicity about OASIS as many had never heard of it before receiving the survey (CO [Q25](#)). The BS users thought the best things about OASIS were the availability of grey literature and that it exists (BS [Q41](#) users). The worst aspects of the system were that it was 'clunky' and time consuming. One person wondered if it should have EH branding to give it more weight, another thought that the historic building options were a bit of an 'after thought' (BS [Q42](#) users). Improvements included:

*“Stop differentiating between archaeology and buildings”*

*“wish more people would use it as, especially with buildings, I know of work going on that does not appear on the system and of individuals/organisations who are not even registered. Surely an obligation through LPA briefs would help...”* (BS [Q43](#) users)

## Appendix 1: Full Survey Results for Local Government Conservation Officers

### Question 1: Are you responding as:

Answer Options	Response Percent	Response Count
An individual	40.5%	32
On behalf of an organisation	59.5%	47
<b><i>answered question</i></b>		<b>79</b>

### Question 2: Please select the option that most closely describes your primary role as an archaeologist / historic environment professional?

There were 79 respondents who identified themselves as local government conservation officers.

**Question 3: What historic environment organisation do you work for most of the time?**

	<b>Organisation</b>	<b>Department</b>
1	<i>Tamworth Borough Council</i>	<i>Planning</i>
2	<i>Brighton &amp; Hove City Council</i>	<i>Heritage</i>
3	<i>Calderdale Council</i>	<i>Planning</i>
4	<i>Kettering Borough Council</i>	<i>Development Services</i>
5	<i>Winchester City Council</i>	<i>Historic Environment</i>
6	<i>Mid Devon District Council</i>	<i>Planning</i>
7	<i>Basingstoke and Deane Borough Council</i>	<i>Planning</i>
8	<i>London Borough of Tower Hamlets</i>	<i>Development &amp; Renewal</i>
9	<i>Herefordshire Council</i>	<i>Planning Services</i>
10	<i>North Kesteven District Council</i>	<i>Development Management</i>
11	<i>Cherwell District Council</i>	<i>Development Control &amp; Management</i>
12	<i>Knowsley MBC</i>	<i>DRES</i>
13	<i>Southend Borough Council</i>	<i>Place</i>
14	<i>durham county council</i>	<i>regeneration and economic development</i>
15	<i>Sandwell MBC</i>	
16	<i>South Oxfordshire District Council</i>	<i>Conservation and Design</i>
17	<i>Pendle Borough Council</i>	<i>Planning</i>
18	<i>Stroud District Council</i>	<i>Development Services</i>
19	<i>Bolton Metropolitan Borough Council</i>	<i>Development Management</i>
20	<i>Stroud District Council</i>	<i>Planning</i>
21	<i>Borough Council of Wellingborough</i>	<i>Planning and Regeneration</i>
22	<i>Blackburn With Darwen Council</i>	<i>Planning Policy</i>
23	<i>Lancaster City Council</i>	<i>Regeneration &amp; Planning</i>
24	<i>City of York Council</i>	<i>Design Conservation and Sustainable Development</i>
25	<i>Stockton-on-Tees Borough Council</i>	<i>Plannign Services</i>
26	<i>Shropshire Council</i>	<i>Historic Environment</i>
27	<i>Bolsover District Council</i>	<i>Planning</i>
28	<i>London Borough of Lambeth</i>	<i>Planning</i>
29	<i>North Norfolk District Council</i>	<i>Conservation Design &amp; Landscape</i>
30	<i>Dover District Council</i>	<i>Planning</i>
31	<i>Walsall Council</i>	<i>Regeneration</i>
32	<i>Wiltshire Council</i>	<i>Development Services</i>
33	<i>Malvern Hills District Council</i>	<i>Development Plans &amp; Conservation</i>
34	<i>London Borough of Bexley</i>	<i>Strategic Planning &amp; Transportation</i>
35	<i>Darlington Borough Council</i>	<i>Built &amp; Natural Environment Team</i>
36	<i>SSDC</i>	<i>DM</i>
37	<i>Welwyn and Hatfield and Hertsmere BCs (split)</i>	<i>Planning</i>
38	<i>Cannock Chase District Council</i>	<i>Planning</i>
39	<i>Broads Authority</i>	<i>Planning</i>
40	<i>Maidstone Borough Council</i>	
41	<i>Sedgemoor District Council</i>	<i>DM</i>
42	<i>Westminster City Council</i>	<i>Development Planning</i>
43	<i>Local Authority</i>	<i>Planning</i>
44	<i>Bromsgrove DC</i>	<i>Strategic Planning</i>



45	<i>South Staffordshire Council</i>	<i>Local Plans</i>
46	<i>Bassetlaw District Council</i>	<i>Conservation</i>
47	<i>Plymouth City Council</i>	<i>Planning</i>
48	<i>Leeds City Council</i>	<i>conservation team</i>
49	<i>Rochdale MBC</i>	<i>Planning</i>
50	<i>Cornwall Council</i>	<i>Historic Environment</i>
51	<i>peak district national park authority</i>	<i>cultural heritage</i>
52	<i>Oadby and Wigston Borough Council</i>	<i>Planning Policy and Regeneration</i>
53	<i>Bath and North East Somerset Council</i>	<i>Development Management</i>
54	<i>L.B.Ealing</i>	<i>Planning</i>
55	<i>L.B.Ealing</i>	<i>Planning</i>
56	<i>District Council</i>	<i>Planning</i>
57	<i>Derby City Council</i>	<i>Conservation</i>
58	<i>Wealden District Council</i>	<i>Planning and Environment</i>
59	<i>Durham County Council</i>	<i>Regeneration and Economic Development</i>
60	<i>West Lancashire Borough Council</i>	<i>Planning</i>
61	<i>West Lancashire Borough Council</i>	<i>Planning</i>
62	<i>London Borough of Islington</i>	<i>Planning and Development Management</i>
63	<i>London Borough of Hackney</i>	<i>Conservation, Urban Design &amp; Sustainability</i>
64	<i>District Council</i>	<i>Planning</i>
65	<i>L B Merton</i>	
66	<i>City Council</i>	<i>Planning</i>
67	<i>Kirklees Council</i>	<i>Development Management</i>
68	<i>teignbridge district council</i>	
69	<i>London Borough of Hillingdon</i>	<i>Specialists Team</i>
70	<i>Warwick District Council</i>	<i>Conservation and Design</i>
71	<i>Borough Council of Wellingborough</i>	<i>Planning</i>
72	<i>High Peak BC</i>	<i>Regeneration</i>
73	<i>Gloucester City Council</i>	<i>Envrionmental planning team</i>
74	<i>North East Derbyshire District Council</i>	<i>Planning</i>

**Question 4: Which parts of the UK do you work in?**

<b>Answer Options</b>	<b>Response Percent</b>	<b>Response Count</b>
<b>England</b>	100.0%	79
<b>Northern Ireland</b>	0.0%	0
<b>Scotland</b>	0.0%	0
<b>Wales</b>	1.3%	1
<b>answered question</b>		<b>79</b>

**Question 5: Is the use of the OASIS form currently included in briefs issued by your local authority?**

Answer Options	Response Percent	Response Count
Yes	2.9%	2
No	89.9%	62
Other (please specify)	7.2%	5
<b>answered question</b>		<b>69</b>
<b>skipped question</b>		<b>10</b>

**Other (please specify)**

- 1 *Conditions for archaeological recording (and the production of briefs) is delegated to East Sussex County Council, and I believe they include the OASIS form*
- 2 *Not sure*
- 3 *Not by the Built Conservation section but maybe by Archaeology and HER sections*
- 4 *don't know*
- 5 *Dont know*

**Question 6: How are the development control and building conservation officer roles structured in your organisation?**

Answer Options	Response Percent	Response Count
Development control is completely separate from building conservation officer	10.1%	7
Conservation officer works with planning officers, consulting on development control applications	72.5%	50
The two roles are combined	2.9%	2
There is no building conservation officer	5.8%	4
There is a larger team of people which covers these roles	2.9%	2
Other (please specify)	5.8%	4
<b>answered question</b>		<b>69</b>
<b>skipped question</b>		<b>10</b>

**Other (please specify)**

- 1 *Conservation Officer roles are located within Plan Delivery arm of strategic planning. We are consulted by Development Management on relevant applications and work closely with them at all relevant stages.*
- 2 *there has just been a re-organisation and 2 officers (non IHBC) are now covering the whole county, 12,000+ LB's 145 Conservation Areas and a world Heritage Site designation. The conservation officers sit within Planning now but act as consultees*
- 3 *Planning and Conservation Team which comprises planners, conservation officers, archaeologist, HER officer. The team is one of four Development Management teams*
- 4 *I am a trained planning officer who has undertaken addition IHBC accredited post*

*graduate training to be the Council's conservation officer. However my post is as a Senior Planning Officer. The post is currently proposed to be deleted and at present I have temporarily been seconded back to dealing with general application work and there is no in-house expertise with regard to matters of conservation. We do consult the archaeologist on archaeological matters.*

**Question 7: Do you make use of information through the HER?**

Answer Options	Response Percent	Response Count
Yes	81.2%	56
No	18.8%	13
<b>If Yes, please explain your relationship with the HER</b>		36
<b>answered question</b>		<b>69</b>
<b>skipped question</b>		<b>10</b>

**If Yes, please explain your relationship with the HER**

- 1 *The HER is administered by East Sussex County Council. We have a read-only licence to access the data directly*
- 2 *Occasional enquiries*
- 3 *HER Officer part of the same Historic Environment team.*
- 4 *Requests to DCC HER during application processing and if there are possible archaeological implications for sites. Building recording specs. and WSI provided by them also.*
- 5 *HER are under the same team leader and info available via GIS system*
- 6 *Seek historical information about premises and sites from it.*
- 7 *Online access.*
- 8 *Use HER information to help assess the significance of sites and buildings*
- 9 *i have access to our SMR databse and it is mapped on our intenal gis system*
- 10 *I am responsible for its maintenance*
- 11 *Access to HER held by Lancashire County Council when necessary*
- 12 *This is part of archaeological assessments of relevant development sites re. case-work. Also used in CA designation/policy work.*
- 13 *HER held at lancashire County, not easy to access.*
- 14 *It is managed by Lancashire County Council, but they provide us with the relevant information where required.*
- 15 *The HER is being developed by the City Archaeologist. I have an icon on the computer screen to gain access to it (HBSMR)*
- 16 *Requirement for applicant to have consulted HER in listed building consent applications.*
- 17 *Consult it for information*
- 18 *Direct developers to it in order to make sound planning decisions*
- 19 *no, because it has no information for buildings*
- 20 *We pay in part for a her at county level*
- 21 *HER is with Staffordshire County Council, the HER officer and County Archaeologist are consulted where relevant on planning proposals and policy documents.*

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- 22 *We provide information from applications, and equally use for research and information*
- 23 *We request HER info from the County Heritage Team. We have also built a considerable database at the LPA level which is available on our website.*
- 24 *Our HER data is limited with clear gaps. However we have the data on our GIS system as a layer on Swiftmap which is accessible by all planning officers.*
- 25 *Maintain HER for local authority area*
- 26 *We hold maps showing Archaeological Priority Areas, where finds have alerted us to possible buried assets. When applications for development are received we consult GLAAS*
- 27 *We map archaeological priority areas across the borough where finds have alerted us to potential assets. When applications in those areas are received we consult with GLAAS.*
- 28 *Held by Derbyshire Council in Matlock. Reports are deposited here.*
- 29 *Electronic access to County HER.*
- 30 *HER managed by Archaeology Team, part of same specialist service grouping in department. I check the HER for info on a daily basis and refer members of the public for information.*
- 31 *Personally use it from time to time when dealing with applications that affect the setting of listed buildings.*
- 32 *The information is held by an external organisation that is based some miles away and it is currently hardcopies only. It is at present been digitised however it will be a few more months until we can access the information remotely.*
- 33 *HER is based in the Archeological Advisory Service whichi is separate to the Council. We consult when necessary.*
- 34 *I use listing descriptions and info on SAMs and have sought records for listed buildings from the EH archive*
- 35 *Conservation Area Appraisals*
- 36 *I regularly contact the HER Officer, who is based at the County Council, for information about records. This is used to inform planning decisions*
- 

**Question 8: Have you heard of OASIS?**

Answer Options	Response Percent	Response Count
Yes and I know what it does	7.6%	5
Yes but I don't really understand what it does	18.2%	12
I knew there was a system for event recording but didn't know what it was called	9.1%	6
No I've never heard of it	65.2%	43
<i>answered question</i>		<b>66</b>
<i>skipped question</i>		<b>13</b>

**Question 9: How do you make grey literature reports available to your users (tick all that apply)**

Answer Options	Response Percent	Response Count
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<b>Online – via links to reports hosted locally i.e. on county council servers/website/planning portal</b>	21.8%	12
<b>Online – via links to ADS Grey Literature Library</b>	3.6%	2
<b>We include links to grey literature in the Heritage Gateway data</b>	3.6%	2
<b>By email on request</b>	30.9%	17
<b>By post on request</b>	7.3%	4
<b>In person</b>	5.5%	3
<b>Other (please specify)</b>	45.5%	25
<b>answered question</b>		<b>55</b>
<b>skipped question</b>		<b>24</b>

**Other (please specify)**

1	<i>Not currently used</i>
2	<i>The Borough's Local Studies Library is an invaluable resource.</i>
3	<i>Route users to HER but no involvement otherwise</i>
4	<i>Don't know</i>
5	<i>Not used</i>
6	<i>Do not use grey literature library</i>
7	<i>I don't produce them</i>
8	<i>Dont know</i>
9	<i>Through access to the HBSMR</i>
10	<i>Tees Archaeology hold our HER on our behalf so I don't know</i>
11	<i>Reports that come in with a planning application/listed building consent are available on the council's website</i>
12	<i>I am new in post and at present there is no requirement for reports produced as part of th eplanning process to be made avable</i>
13	<i>Refer them to County Council who are responsible for the HER</i>
14	<i>not sure what grey literature is</i>
15	<i>we do not use it</i>
16	<i>Planning condition for reports to be deposited at local studies library.</i>
17	<i>Recording documents which are verified and reliable are put on deposit with our Borough Archivist</i>
18	<i>Depends on format - email or post</i>
19	<i>unsure</i>
20	<i>We do not hold this literature. It is currently heard by LCC</i>
21	<i>Not familiar with the system</i>
22	<i>By directing them to Merseyside Environmental Advisory Service who manage the HER</i>
23	<i>we do not</i>
24	<i>don't know</i>
25	<i>These are submitted to the County Council who I believe arranges this.</i>

**Question 10: How has the availability of grey literature reports online, through libraries such as the ADS Grey Literature Library, affected your work?**

<b>Answer Options</b>	<b>Response Percent</b>	<b>Response Count</b>
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Accessing grey literature online has positively affected my work	18.2%	10
Accessing grey literature online has negatively affected my work	0.0%	0
Accessing grey literature online has had no effect on my work	81.8%	45
<i>answered question</i>		<b>55</b>
<i>skipped question</i>		<b>24</b>

**Question 11: Are you aware that each grey literature report is allocated a Digital Object Identifier (DOI) by the ADS?**

Answer Options	Response Percent	Response Count
No – I didn't know what a DOI was	90.9%	50
No – but I will record them now I do	5.5%	3
Yes – but I don't record the DOI	3.6%	2
Yes – and I use the DOI to link to the report	0.0%	0
<i>answered question</i>		<b>55</b>
<i>skipped question</i>		<b>24</b>

**Question 12: Are you aware that users can also upload image archives to OASIS (England only) for deposition in the ADS archive?**

Answer Options	Response Percent	Response Count
Yes	1.8%	1
No	98.2%	54
<i>answered question</i>		<b>55</b>
<i>skipped question</i>		<b>24</b>

**Question 13: Are you aware that users can upload GIS boundary file data available in OASIS?**

Answer Options	Response Percent	Response Count
Yes	5.5%	3
No	94.5%	52
<i>answered question</i>		<b>55</b>
<i>skipped question</i>		<b>24</b>

**Question 14: Are you aware that you can download OASIS records in XML or CSV text files for import into other systems?**

Answer Options	Response Percent	Response Count
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<b>Yes</b>	1.8%	1
<b>No</b>	98.2%	54
<b>answered question</b>		<b>55</b>
<b>skipped question</b>		<b>24</b>

**Question 15: OASIS is occasionally used for building recording. Do you think that OASIS should include a bespoke section to record historic buildings information?**

<b>Answer Options</b>	<b>Response Percent</b>	<b>Response Count</b>
<b>Yes (record only)</b>	1.9%	1
<b>Yes (record and report)</b>	86.5%	45
<b>No</b>	11.5%	6
<b>Expand further...</b>		15
<b>answered question</b>		<b>52</b>
<b>skipped question</b>		<b>27</b>

**Expand further...**

- 1 *But does this then duplicate the HER?*
- 2 *This may be useful - where relevant.*
- 3 *Making data more widely available is a good thing. For professionals it enables better decisions can be made through better understanding.*
- 4 *Not applicable - am not in a position to give an opinion*
- 5 *We would find that a very useful resource as conservation officers.*
- 6 *UNless there is a link to local sources*
- 7 *Having a central database would be useful where drawing together statements of significance.*
- 8 *if HERs are to be the resource intended by govt and EH, they need to cover built and buried...*
- 9 *Buildings are a primary record/artifact type, as well as a valuable physical resource - socially, cultural and environmentally. They are also under great pressure for change and increasing pressure is placed on justifying what is or isn't 'significant'. Greater more searchable information will help inform effective decision making and increase the profile of buildings conservation work.*
- 10 *If people are aware of Oasis*
- 11 *I couldn't comment as haven't used the system.*
- 12 *But only if the document is complete and reliable*
- 13 *Don't know*
- 14 *No- the relevant HER should be the primary location for this information. Duplication will lead to confusion. If there are too many options to consider, something will be missed.*
- 15 *Having this infomation readily available would be welcomed*

**Question 16: Do you think that OASIS should record the full range of event types (from the EH event types thesaurus)**

Answer Options	Response Percent	Response Count
Yes	80.8%	42
No	19.2%	10
Expand further...		14
<i>answered question</i>		<b>52</b>
<i>skipped question</i>		<b>27</b>

**Expand further...**

1	<i>Don't know</i>
2	<i>Different assessments provide complimentary data. It makes sense to incline all.</i>
3	<i>Not applicable - am not in a position to give an opinion</i>
4	<i>Not sure</i>
5	<i>Unless there is a link to local sources</i>
6	<i>NPPF talks about heritage assets in the round, so yes.</i>
7	<i>Not a huge priority but useful. I would suggest improved geographical/ map based searches are more important for general development management use. At present the OASIS system's usefulness is weighted to research/ academic use – it should strengthen its ability to more clearly respond to professional pressures and requirements – especially if the information being collected is to be of benefit to practitioners and curators managing change on a daily basis.</i>
8	<i>if people are aware of Oasis</i>
9	<i>Should be kept simple.</i>
10	<i>Probably</i>
11	<i>I couldn't comment as haven't used the system.</i>
12	<i>Don't know enough about the source of the information to say</i>
13	<i>Don't know</i>
14	<i>do not know enough to comment</i>

**Question 17: Do you think that independent researchers and community groups should report their fieldwork using OASIS?**

Answer Options	Response Percent	Response Count
Yes	82.7%	43
No	17.3%	9
Expand further...		17
<i>answered question</i>		<b>52</b>
<i>skipped question</i>		<b>27</b>

**Expand further...**

1	<i>With caveats re. quality, interpretations etc.</i>
2	<i>Yes if it easy to input information.</i>
3	<i>With good training you don't need initials after your name to do a good job.</i>
4	<i>Not applicable - am not in a position to give an opinion</i>



- 5 *but filtered else it could create too much information and it could undermine the whole thing*
- 6 *There seems to be little point in repeating the same work.*
- 7 *with some qualificatio as to who has carried out the fieldwork and produced the record*
- 8 *Requires degree of quality control and verification*
- 9 *We need to capture all useful data*
- 10 *It adds value to the work they do and makes that group and their work part of a wider community with shared values. They also do some great work which would be very useful.*
- 11 *If people are aware of Oasis*
- 12 *Although, will require checking.*
- 13 *Only becasue althoght this is potentially a valuable resource it may be inaccurate given the potential lack of professional training.*
- 14 *Don't know enough about the source of the information to say*
- 15 *Don't know*
- 16 *do not know enough to comment*
- 17 *there is no verification that it may not be correct or is professionally based*

**Question 18: Do you think the successful transfer of a project archive to a museum and museum curation should be included in the OASIS workflow?**

Answer Options	Response Percent	Response Count
<b>Yes</b>	76.9%	40
<b>No</b>	23.1%	12
<b>Expand further...</b>		13
<b>answered question</b>		<b>52</b>
<b>skipped question</b>		<b>27</b>

**Expand further...**

- 1 *Don't know*
- 2 *I don't know enough about the processes to be able to comment*
- 3 *Data is of no use if it cannot be accessed.*
- 4 *Not applicable - am not in a position to give an opinion*
- 5 *Clty of York Council usually deposit a copy with the City Archive*
- 6 *We need one point of reference for all data.*
- 7 *don't know*
- 8 *Don't know enough about the subject area.*
- 9 *Insufficient knowledge of benefit of this to answer*
- 10 *Don't know*
- 11 *Clicked yes as unsure of current process and advantages of inclusion into OASIS*
- 12 *perhaphs not the museum curation*
- 13 *don't know*

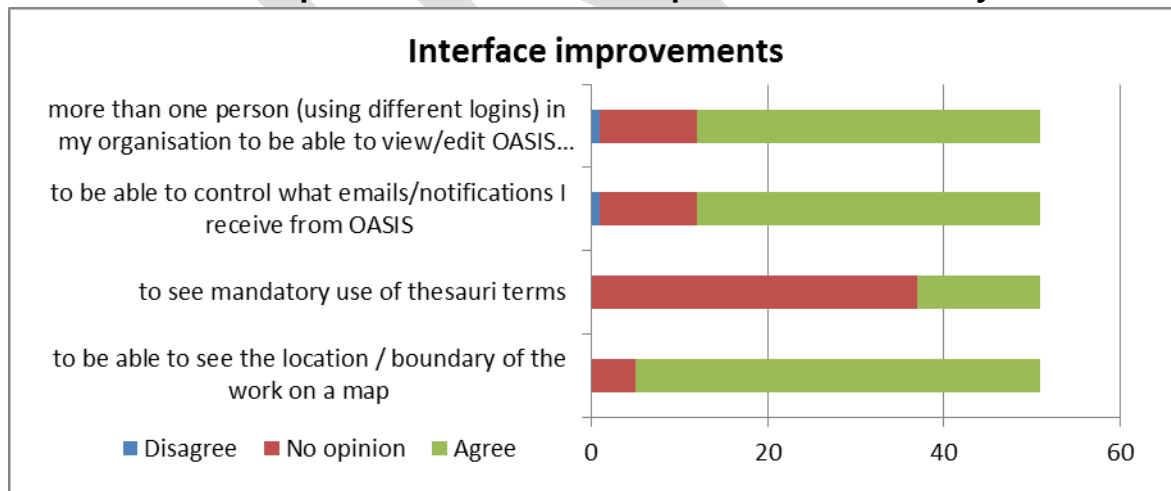
**Question 19: Do you think that OASIS should be used to enable the upload of 'backlog' grey literature i.e. projects that predate current planning cases?**

Answer Options	Response Percent	Response Count
Yes	75.0%	39
No	9.6%	5
Other (please specify)	15.4%	8
<b>answered question</b>		<b>52</b>
<b>skipped question</b>		<b>27</b>

**Other (please specify)**

- 1 *If poss.*
- 2 *Not applicable - am not in a position to give an opinion*
- 3 *As per Q18*
- 4 *As I don't have any involvement/knowledge concerning OASIS I can't comment on it*
- 5 *Yes, but not at the expense of improving its interface and ability to search and access relevant information.*
- 6 *Only if that information is verified*
- 7 *Don't know*
- 8 *if it makes it more accessible it should be*

**Question 20: You are not a current user of the OASIS system but please comment on these potential INTERFACE improvements to the system I'd like:**



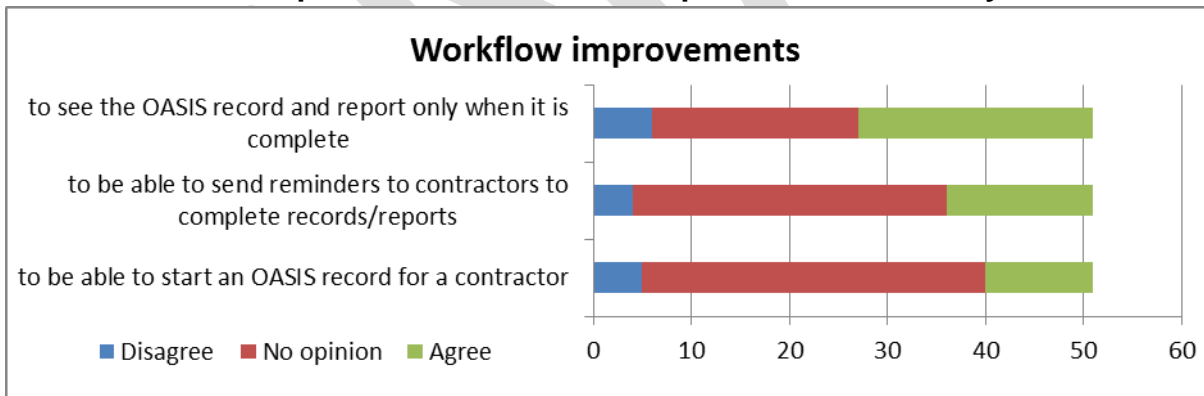
Answer Options	Agree	No opinion	Disagree	Response Count
<b>to be able to see the location / boundary of the work on a map</b>	46	5	0	51
<b>to see mandatory use of thesauri terms</b>	14	37	0	51
<b>to be able to control what emails/notifications I receive from</b>	39	11	1	51

<b>OASIS</b>				
<b>more than one person (using different logins) in my organisation to be able to view/edit OASIS records</b>	39	11	1	51
<b>Other suggestions</b>				4
<b>answered question</b>				<b>51</b>
<b>skipped question</b>				<b>28</b>

**Other suggestions**

- 1 *Not applicable - am not in a position to give an opinion*
- 2 *I don't know enough about the system*
- 3 *Searching and accessing relevant information in a clear robust, and effective manor has to be a key function. If the information is not easily searchable/ accessible it is useless where it needs to be active. It therefore needs to be an accessible tool for frontline development management/ curatorial usurers, not all of whom are archaeologists/ heritage specialists. A key search requirement is therefore location and proximity so a map based search engine would be very useful.*
- 4 *What are thesauri terms?*

**Question 21: You are not a current user of the OASIS system but please comment on these potential WORKFLOW improvements to the system I'd like:**

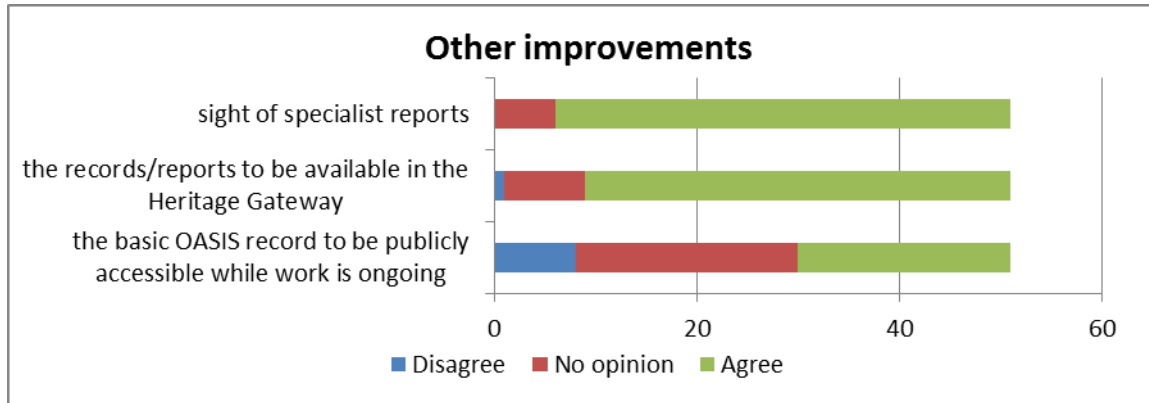


Answer Options	Agree	No opinion	Disagree	Response Count
<b>to be able to start an OASIS record for a contractor</b>	11	35	5	51
<b>to be able to send reminders to contractors to complete records/reports</b>	15	32	4	51
<b>to see the OASIS record and report only when it is complete</b>	24	21	6	51
<b>Other suggestions</b>				2
<b>answered question</b>				<b>51</b>
<b>skipped question</b>				<b>28</b>

**Other suggestions**

- 1 *The Borough is advised by the relevant Archaeology Adviser at EH.*
- 2 *there seems too much opportunity for confusion is partial records uploaded*

**Question 22: You are not a current user of the OASIS system but please comment on these potential other improvements to the system I'd like:**



Answer Options	Agree	No opinion	Disagree	Response Count
the basic OASIS record to be publicly accessible while work is ongoing	21	22	8	51
the records/reports to be available in the Heritage Gateway	42	8	1	51
sight of specialist reports	45	6	0	51
Other suggestions				2
<b>answered question</b>				<b>51</b>
<b>skipped question</b>				<b>28</b>

**Other suggestions**

- 1 *I would always support the results of research/fieldwork being more widely available*
- 2 *More clearly defined geographical records and related descriptions to make searching more effective, quick and easy (i.e. not just a vague dot with a list of site name).*

**Question 23: Keeping in touch about OASIS – we are trying to keep you up to date about OASIS, how can we best do that? (Tick all that apply)**

Answer Options	Response Percent	Response Count
Emails to OASIS email lists	72.5%	37
OASIS Blog	11.8%	6
Facebook	11.8%	6
Twitter	5.9%	3
Traditional publications	45.1%	23
The OASIS website	35.3%	18

<b>A bi-annual survey</b>	11.8%	6
<b>Via HER-forum JISCmail list</b>	11.8%	6
<b>Other (please specify)</b>	7.8%	4
<b><i>answered question</i></b>		<b>51</b>
<b><i>skipped question</i></b>		<b>28</b>

**Other (please specify)**

- 1 *Not applicable - am not in a position to give an opinion*
- 2 *As I don't understand how OASIS is relevant to my work I would not want to be kept informed*
- 3 *This depends on if updates are only for existing users or if there is also a desire to target potential users - especially in Local Planning Authorities (not with an in house archaeologist) who are generally unfamiliar with the service and how they can fit into it/ use it.*
- 4 *Conservation officers network/IHBC news alerts*

**Question 24: What training would you like to be available for OASIS? (Tick all that apply)**

<b>Answer Options</b>	<b>Response Percent</b>	<b>Response Count</b>
<b>I would use online training videos</b>	47.1%	24
<b>I would like group workshops</b>	47.1%	24
<b>I would like individual training sessions</b>	11.8%	6
<b>I would like a manual available to download</b>	52.9%	27
<b>I would like a telephone/email helpdesk available</b>	25.5%	13
<b>Other (please specify)</b>	7.8%	4
<b><i>answered question</i></b>		<b>51</b>
<b><i>skipped question</i></b>		<b>28</b>

**Other (please specify)**

- 1 *Not applicable - am not in a position to give an opinion*
- 2 *online assistance and manual*
- 3 *I would need to understand the relevance of OASIS to a conservation officer's work*
- 4 *I think this is more for our advisors*

**Question 25: The OASIS system allows heritage information to flow between interested parties in the heritage sector. Please tell us what you think the OASIS system could do to further this aim in your area.**

**Response Text**

- 1 *It would be useful to ensure both archaeology and historic building information (as well as other sources of information) can be searched together, so that all*

- information can be retrieved for any particular site without the need for repetitive searches.*
- 2 *Very simple quick access to heritage information for professionals and individuals like Google enquiries would be helpful.*
  - 3 *No comment.*
  - 4 *OASIS should include both archaeological data and any other data and documents pertinent to the management to the conservation of buildings and sites (i.e. Conservation Management Plans, Archaeological Management Plans etc.)*
  - 5 *Promote itself better.*
  - 6 *Sounds like a very interesting and useful tool. I will consult with our Archaeology Advisor at EH and ask how we can best ensure that we include mention of it in relevant documents.*
  - 7 *If the system acts as a signpost to information for heritage professionals producing site specific reports and analyses then it would be helpful. As a Conservation Officer it is useful to be able to gain information about a site which is unpublished in order to illuminate one's understanding and therefore be able to guide the thought and design process of owners and agents.*
  - 8 *A wider education programme would be helpful.*
  - 9 *It would assist with access to background information + therefore contribute to making conservation area appraisals more comprehensive + enable better decision to be made about buildings.*
  - 10 *more information*
  - 11 *Not applicable - am not in a position to give an opinion*
  - 12 *Highlight reports from neighboring local planning authorities - may well be useful given that so many districts overlap/share boundary settlements*
  - 13 *make information publicly available to enable better Heritage Statements to be prepared to accompany planning and listed building applications prevent unnecessary duplication of work*
  - 14 *Was not aware of the service.*
  - 15 *Be more widely available to interested parties.*
  - 16 *This is a specialist area that I have no direct involvement in*
  - 17 *Greater publicity of its existence.*
  - 18 *The City Archaeologist is most aware of the potential of the system and how it relates to our data collection. I depend on our HBSMR system for uploading data and we have created an in-house interim storage file pending cataloguing of building records.*
  - 19 *Not really sure What Oasis is exactly.*
  - 20 *I was not aware of this system until the survey, it may be as we are not directly responsible for HER management however it would appear that further consultation is required on the system.*
  - 21 *?*
  - 22 *Training sessions through HER officers or conservation officers group meetings*
  - 23 *Difficult to say at this stage*
  - 24 *Allow for database of appeal decisions searchable by location, building type etc.*
  - 25 *Ensure that the searching of information is easy....so map based*
  - 26 *not sure yet!*
  - 27 *No knowledge of OASIS so perhaps that should be the starting point*
  - 28 *This is dependent on the rationale for the service - if the rationale for OASIS is*

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*information for the sake of information or academic research then it becomes a 'closed system', if but unintentionally, and the audience is as existing. However, when developing the use of 'built heritage' many might recognise that the information has far greater application to direct decision making. If so then the opportunity to develop the system - how the information is presented, searched and accessed - should be taken with reference to the wider planning and development management sector, especially below county level. It is therefore recommended that consideration is given to how information held, or potentially to be held, on OASIS can be used in practice to inform decision making through the LA planning sector i.e. who is most likely to use it, who should be using it and how best can the system be developed to support that work. Making the map search bases more user friendly and informative would be a good start, or creating better links with online HER map bases. The opportunity to develop links with LPA planning services and their conditioning of works (i.e. Heritage Assessments/ building recording etc) should also be explored to develop a more robust way of pulling such work into OASIS.*

- 29 *I wasn't aware of it before but it could be useful in co-ordinating knowledge between different organisations via Staffs County Council where the HER is based.*
- 30 *Inform people of what it is!*
- 31 *To make it more widely advertised and known.*
- 32 *?*
- 33 *Raise their profile and resource processes (e.g. how to use and access etc).*
- 34 *Make itself more widely known*
- 35 *Increase awareness of the system to encourage use. Advertise in relevant magazines etc such as IHBC's Context and EHs Conservation Bulletin*
- 36 *I really do not know enough about it to suggest anything at this stage.*
- 37 *Availability of documents/archives for our work and volunteers*
- 38 *Better availability of information to support decision making*
- 39 *I am a full time professional Conservation Officer and I've never heard of the OASIS system. It seems like a recipe for confusion if any report is allowed to be uploaded or at worst the circulation of shoddy or commercially driven information encouraged. Who edits the material and verifies its reliability? I think information from each LPA should be submitted via one individual and that that individual should be known across the organisation. I think the use of jargon should be avoided.*
- 40 *I do not have enough knowledge of the system to be able to comment*
- 41 *More publicity.*
- 42 *unsure*
- 43 *I simply do not know enough information on the system to pass comment.*
- 44 *Training required*
- 45 *Promote awareness of its existence.*
- 46 *In this case the questionnaire may have been better targeted at the IT section as well as officers as they have to operate and upload items.*
- 47 *no idea*
- 48 *it would be very useful to be able to find a range of information on sites in one location*
- 49 *explain what it is and how to use it.*
- 50 *upload data to public access websites/Planning Portal service.*
-

**Question 26: Would you be willing to be contacted further?**

<b>Answer Options</b>	<b>Response Percent</b>	<b>Response Count</b>
<b>For clarification of any of your answers</b>	86.4%	19
<b>For a short telephone interview (no longer than 20 mins)</b>	31.8%	7
<i>answered question</i>		<b>22</b>
<i>skipped question</i>		<b>57</b>

FINAL



## Appendix 2: Full Survey Results for historic building specialists

### Section 1: Questions answered by users and non-users of the OASIS form

**Question 1: Are you responding as:**

Answer Options	Response Percent	Response Count
An individual	90.0%	18
On behalf of an organisation	10.0%	2
<b>answered question</b>		<b>20</b>

**Question 2: Please select the option that most closely describes your primary role as an archaeologist / historic environment professional?**

There were 20 responses which defined themselves as historic building specialists.

**Question 3: What historic environment organisation do you work for most of the time?**

	Organisation	Department
1	Architectural History Practice ltd	
2	Shropshire Council	historic environment
3	English Heritage	PLanning and Conservation
4	The Jessop consultancy	Consultancy
5	Purcell	Heritage consultancy
6	urs	Heritage
7	Developers (various)	Planning
8	Northamptonshire	HER
9	Archangel Heritage	Historic Buildings
10	RCAHMW	Recording & Investigation
11	Bournemouth University	Faculty of Science
12	Norwich Cathedral	
13	Rushmoor Borough Council	Planning Policy
14	Myself	
15	self-employed	N/A
16	Worcestershire County Council	Archive and Archaeology Service
17	Self employed historic building specialist	

**Question 4: Which parts of the UK do you work in?**

Answer Options	Response Percent	Response Count
England	90.0%	18
Northern Ireland	0.0%	0
Scotland	10.0%	2

<b>Wales</b>	25.0%	5
<b><i>answered question</i></b>		<b>20</b>

**Question 5: How many staff are employed by your organisation**

<b>Answer Options</b>	<b>Response Percent</b>	<b>Response Count</b>
<b>1</b>	35.0%	7
<b>2 to 10</b>	20.0%	4
<b>11 to 49</b>	15.0%	3
<b>50 to 99</b>	0.0%	0
<b>100 to 249</b>	5.0%	1
<b>250+</b>	25.0%	5
<b><i>answered question</i></b>		<b>20</b>

**Question 6: What is the main focus of your work**

<b>Answer Options</b>	<b>Response Percent</b>	<b>Response Count</b>
<b>Historic building survey</b>	20.0%	4
<b>Architectural and building history</b>	5.0%	1
<b>Buildings archaeology (recording and analysis)</b>	35.0%	7
<b>Conservation management plans</b>	10.0%	2
<b>Church archaeology and history</b>	0.0%	0
<b>Specialist consultancy</b>	15.0%	3
<b>Other (please specify)</b>	15.0%	3
<b><i>answered question</i></b>		<b>20</b>

**Other (please specify)**

- 1 *All of the first four types of work on your list ( you need option of ticking more than one)*
- 2 *Cover all aspects of historic buildings very varied*
- 3 *Local Council conservation officer*

**Question 7: Have you heard of OASIS?**

<b>Answer Options</b>	<b>Response Percent</b>	<b>Response Count</b>
<b>Yes and I know what it does</b>	65.0%	13
<b>Yes but I don't really understand what it does</b>	15.0%	3
<b>I knew there was a system for event recording but didn't know what it was called</b>	0.0%	0
<b>No I've never heard of it</b>	20.0%	4
<b><i>answered question</i></b>		<b>20</b>

**Question 8: When do you use OASIS to record your projects?**

<b>Answer Options</b>	<b>Response Percent</b>	<b>Response Count</b>
<b>I do not use OASIS at all</b>	23.1%	3
<b>Only when it is specified in the brief</b>	7.7%	1
<b>I use it for a few of my projects</b>	15.4%	2
<b>I use it for most of my projects</b>	38.5%	5
<b>I use it for all my projects</b>	15.4%	2
<b><i>answered question</i></b>		<b>13</b>
<b><i>skipped question</i></b>		<b>7</b>

HERALD

**Section 2: Questions only answered by users of the OASIS form****Question 9 (users): What is your MAIN motivation for filling in an OASIS form?**

Answer Options	Response Percent	Response Count
I have been told to by the HER	30.0%	3
It's part of our internal procedures	20.0%	2
I do it to inform the HER of my work regardless of location	0.0%	0
I do it to inform the HER only where the HER actively validates records	0.0%	0
I do it to add the report to the Grey Literature Library	40.0%	4
I do it to inform the English Heritage Archive (aka NMR)	0.0%	0
Other (please specify)	10.0%	1
<i>answered question</i>		<b>10</b>

**Other (please specify)**

1 Requirement of local authority briefs
---

**Question 10 (users): At what point in a project do you usually START an OASIS record?**

Answer Options	Response Percent	Response Count
At the beginning of the project	40.0%	4
As soon as I have an HER No.	0.0%	0
Sometime after fieldwork but before the report is finalised	10.0%	1
I only fill it in once I have completed the report	40.0%	4
Other (please specify)	10.0%	1
<i>answered question</i>		<b>10</b>

**Other (please specify)**

1 Annually add records
------------------------

**Question 11 (users): Who in your organisation completes or updates the OASIS form**

Answer Options	Response Percent	Response Count
----------------	------------------	----------------

The project's director/manager	70.0%	7
The project's supervisor/officer	10.0%	1
The archivist or post-ex manager	0.0%	0
Different people fill in different parts for a single project	0.0%	0
Everyone looks at it but only some people add information	10.0%	1
Other (please specify)	10.0%	1
<b>answered question</b>		<b>10</b>

**Other (please specify)**

1 I employ an external data specialist

**Question 12 (users): What proportion of your OASIS records have reports attached**

Answer Options	Response Percent	Response Count
None	22.2%	2
Between 1% and 25%	11.1%	1
Between 26% and 50%	11.1%	1
Between 51% and 75%	0.0%	0
Between 76 % and 100%	55.6%	5
<b>answered question</b>		<b>9</b>
<b>skipped question</b>		<b>1</b>

**Question 13 (users): What is the most common reason for NOT uploading a report?**

Answer Options	Response Percent	Response Count
Client confidentiality	44.4%	4
Technical problems like the file is too big to upload	22.2%	2
Awaiting traditional publication (including journal round-up)	0.0%	0
The HER doesn't want me to	0.0%	0
I don't want my report to go online	0.0%	0
We have our own online library	0.0%	0
Other (please specify)	33.3%	3
<b>answered question</b>		<b>9</b>
<b>skipped question</b>		<b>1</b>

**Other (please specify)**

1 N/A

2 It is merely a duplication of records available on county and city HERs

**3** *I always upload reports once complete*

**Question 14 (users): Do you refer to research frameworks when undertaking your work?**

Answer Options	Response Percent	Response Count
Yes	22.2%	2
No	77.8%	7
<i>answered question</i>		<b>9</b>
<i>skipped question</i>		<b>1</b>

**Question 15 (users): How has OASIS affected data standards (particularly the use of controlled vocabularies and thesauri)?**

Answer Options	Response Percent	Response Count
I believe it has made no difference	44.4%	4
It has made a positive difference but more work needs to be done	0.0%	0
It has made a huge difference	0.0%	0
The standards are inappropriate	0.0%	0
I don't use them	55.6%	5
<i>answered question</i>		<b>9</b>
<i>skipped question</i>		<b>1</b>

**Question 16 (users): How do you make grey literature available to your users (tick all that apply)**

Answer Options	Response Percent	Response Count
Online – via links to reports hosted locally i.e. on our organisation's servers/website	11.1%	1
Online – via links to ADS Grey Literature Library	44.4%	4
By email on request	44.4%	4
By post on request	0.0%	0
In person	0.0%	0
Via the HER	55.6%	5
Other (please specify)	0.0%	0
<i>answered question</i>		<b>9</b>
<i>skipped question</i>		<b>1</b>

This question was also asked as question 11 in the non-users section.

**Question 17 (users):** *Would you like to be able to archive other digital aspects of the projects via OASIS?*

Answer Options	Response Percent	Response Count
No, I've never thought about those options	44.4%	4
Yes, I would like to investigate how that could be achieved	22.2%	2
I'm not sure what you mean	33.3%	3
Other (please specify)		0
<b><i>answered question</i></b>		<b>9</b>
<b><i>skipped question</i></b>		<b>1</b>

This question was also asked as question 12 in the non-users section.

**Question 18 (users):** *How has the availability of grey literature reports online, through libraries such as the ADS Grey Literature Library, affected your work?*

Answer Options	Response Percent	Response Count
Accessing grey literature online has positively affected my work	55.6%	5
Accessing grey literature online has negatively affected my work	0.0%	0
Accessing grey literature online has had no effect on my work	44.4%	4
<b><i>answered question</i></b>		<b>9</b>
<b><i>skipped question</i></b>		<b>1</b>

This question was also asked as question 13 in the non-users section.

**Question 19 (users):** *Are you aware that OASIS metadata has fed the Geophysical Survey Database since 2011 – formerly the English Heritage Geophysical Survey Database?*

Answer Options	Response Percent	Response Count
Yes	0.0%	0
No	100.0%	9
<b><i>answered question</i></b>		<b>9</b>
<b><i>skipped question</i></b>		<b>1</b>

**Question 20 (users): Are you aware that each grey literature report is allocated a Digital Object Identifier (DOI) by the ADS?**

Answer Options	Response Percent	Response Count
No – I didn't know what a DOI was	66.7%	6
No – but I will record them now I do	0.0%	0
Yes – but I don't record the DOI	22.2%	2
Yes – and I use the DOI to link to the report	11.1%	1
<b>answered question</b>		<b>9</b>
<b>skipped question</b>		<b>1</b>

This question was also asked as question 15 in the non-users section.

**Question 21 (users): Are you aware that users can also upload image archives to OASIS (England only) for deposition in the ADS archive?**

Answer Options	Response Percent	Response Count
Yes	44.4%	4
Yes and I am planning to use it	0.0%	0
I wasn't but I am interested in using it	11.1%	1
No	44.4%	4
<b>answered question</b>		<b>9</b>
<b>skipped question</b>		<b>1</b>

**Question 22 (users): Do you upload a GIS boundary file to your projects in OASIS?**

Answer Options	Response Percent	Response Count
Yes	11.1%	1
No, I choose not to	11.1%	1
No, I didn't know that I could	22.2%	2
No, I cannot create the format needed	33.3%	3
Other (please specify)	22.2%	2
<b>answered question</b>		<b>9</b>
<b>skipped question</b>		<b>1</b>

A similar question was also asked as question 16 in the non-users section.

**Other (please specify)**

1	n/a
2	Not something I have considered



**Question 23 (users): Do you use the XML or CSV download of records to import OASIS data into your own systems?**

Answer Options	Response Percent	Response Count
I don't download xml or csv	66.7%	6
I didn't know you could	11.1%	1
If I'd known about it I'd use it	0.0%	0
I use the xml or csv downloads infrequently	0.0%	0
I use the xml or csv downloads all the time	0.0%	0
I would use it if I had the tools to import it	11.1%	1
Other (please specify)	11.1%	1
<i>answered question</i>		<b>9</b>
<i>skipped question</i>		<b>1</b>

A similar question was also asked as question 17 in the non-users section.

**Other (please specify)**

1 *havent got the faintest idea what you are talking about - I am a buildings archaeologist not a geek*

**Question 24 (users): Tell us about your knowledge of the Forum for Information Standards in Heritage (FISH) interoperability toolkit**

Answer Options	Response Percent	Response Count
I have never heard of the FISH toolkit	88.9%	8
I am aware of it but have never used it	0.0%	0
I would like to use it but find it too technical	11.1%	1
I already use it	0.0%	0
<i>answered question</i>		<b>9</b>
<i>skipped question</i>		<b>1</b>

**Question 25 (users): Please give us your opinion of the different areas within the OASIS system. Content issues include the content of a section, questions asked and layout/design Technical issues include sections which produce errors and other technical issues experienced**

Answer Options	No problem	Content issue	Technical issue	Not applicable	Response Count
OASIS form: details section	6	2	0	0	8
OASIS form: location section	6	2	0	0	8

<b>OASIS form: creators section</b>	6	2	0	0	8
<b>OASIS form: archive section</b>	4	2	2	0	8
<b>OASIS form: bibliography section</b>	6	1	0	1	8
<b>OASIS form: geophysics section</b>	2	1	0	5	8
<b>Report upload</b>	6	0	2	0	8
<b>Boundary file upload</b>	4	0	0	4	8
<b>Image archive upload</b>	2	0	0	6	8
<b>Search projects section</b>	6	1	0	1	8
<b>Manage projects section</b>	6	1	0	1	8
<b>HER information</b>	4	1	0	3	8
<b>Export project records</b>	3	1	0	4	8
<b>Notifications (emails)</b>	4	1	0	3	8
<b>If you have specified an issue with any sections above please expand upon the problem below</b>					4
<b><i>answered question</i></b>					8
<b><i>skipped question</i></b>					2

**If you have specified an issue with any sections above please expand upon the problem below**

- 1 *The archive section is not always very easy to use.*
- 2 *I feel that your periods of history are too broad and appears to stop at post-medieval and goes straight into 'recent'. Dealing with historic buildings it would be better if you had more widely defined periods after the post-medieval period. For my historic buildings projects I often end up having to put 'recent' for everything.*
- 3 *The forms are basically gobbledey gook - useless for multiperiod sites and buildings. They irritate me so much that I use an external data specialist to do the inputting, and she says it is the least user friendly database she has ever come across. There doesnt seem to be any provision for the type and complexity of projects I undertake. Basically I have never used OASIS as a source of data, and only put data on because it is a LA requirement. The data we do put in seems to end up garbled, with summaries cut off halfway through a sentence. Would be only too happy to see the whole OASIS archive scrapped - what is the point of repeating data that is all on the HER in a better and more accessible format?*
- 4 *Location fields: in metropolitan areas the lists of civil parishes bear no relation to the actual parishes*

**Question 26 (users): Below are the list of stages that an OASIS record passes through in its lifecycle. Please let us know your experience of each stage.**

<b>Answer Options</b>	<b>No issues</b>	<b>Problematic</b>	<b>Never noticed it</b>	<b>Response Count</b>
<b>Waiting for Contractor to complete</b>	7	0	0	7

Waiting for Contractor to send report	7	0	0	7
Waiting for HER to validate	3	4	1	8
Waiting for HER to sign off	3	3	2	8
Still waiting for HER to validate (NMR validated)	2	1	5	8
Waiting for NMR to validate	4	1	3	8
Waiting for NMR to sign off	4	1	3	8
Waiting for Contractor to complete archive section	4	0	3	7
Waiting for HER to validate archive section	3	2	3	8
Waiting for NMR to validate archive section	4	0	3	7
If you have tagged any stage as problematic please let us know the nature of the problem				3
<i>answered question</i>				<b>8</b>
<i>skipped question</i>				<b>2</b>

**If you have tagged any stage as problematic please let us know the nature of the problem**

- 1 *Certain reports never seem to get validated by the HER, particularly relevant with National Trust projects - have raised issue with NT on several occasions - still unsure as to whether they are signed up to using the service*
- 2 *Sometimes wait months for various sign offs, certain LAs being worse than others*
- 3 *Some HERs seem to have no interest whatsoever in validating*

**Question 27 (users): OASIS is occasionally used for building recording. Do you think that OASIS should include a bespoke section to record historic buildings information?**

Answer Options	Response Percent	Response Count
Yes (record only)	0.0%	0
Yes (record and report)	50.0%	4
No	50.0%	4
Expand further...		3
<i>answered question</i>		<b>8</b>
<i>skipped question</i>		<b>2</b>

This question was also asked as question 19 in the non-users section.

**Expand further...**

- 1 *I don't think its necessary, that would be too onerous, although see my previous*

	<i>comments about defining historical periods more widely.</i>
2	<i>I would rather not waste any more time filling in pointless forms</i>
3	<i>I don't see why it can't be included with everything else, as at present</i>

**Question 28 (users): Do you think that OASIS should include a bespoke section to record specialist archaeological information such as paint analysis or dendrochronology reports etc**

Answer Options	Response Percent	Response Count
Yes (record only)	0.0%	0
Yes (record and report)	25.0%	2
No	75.0%	6
Expand further...		1
<b>answered question</b>		<b>8</b>
<b>skipped question</b>		<b>2</b>

This question was also asked as question 20 in the non-users section.

**Expand further...**

1	<i>Why can people not just use the HER which is the primary source of such data?</i>
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**Question 29 (users): Do you think that OASIS should record the full range of event types (from the EH event types thesaurus)**

Answer Options	Response Percent	Response Count
Yes	25.0%	2
No	75.0%	6
Expand further...		1
<b>answered question</b>		<b>8</b>
<b>skipped question</b>		<b>2</b>

This question was also asked as question 21 in the non-users section.

**Expand further...**

1	<i>Intrusive event or non-intrusive event - isn't this fairly obvious?</i>
---	--

**Question 30 (users): Do you think that community archaeologists and independent researchers should use OASIS?**

Answer Options	Response Percent	Response Count
Yes	62.5%	5
No	37.5%	3
Expand further...		2
<i>answered question</i>		8
<i>skipped question</i>		2

**Expand further...**

- 1 *In my experience some academic archaeologists who are actively involved in a wide range of exciting and innovative projects never use oasis for depositing their data, and do not always see how it applies to them.*
- 2 *It's almost impossible for a member of the public to get hold of a grey literature report. They should be made aware of where they can access all of this online.*

**Question 31 (users): Do you think the successful transfer of a project archive to a museum and museum curation should be included in the OASIS workflow?**

Answer Options	Response Percent	Response Count
Yes	37.5%	3
No	62.5%	5
Expand further...		3
<i>answered question</i>		8
<i>skipped question</i>		2

**Expand further...**

- 1 *This is something the HER should oversee.*
- 2 *Its becoming increasingly difficult to transfer archives to museums, including it on OASIS will only slow down completion OASIS record.*
- 3 *Project archives are often in use "in house" for many years - I have a particular site I have been working on for 14 years, consisting of multiple projects - I am person that needs the archives regularly - once archives go to museums it becomes impracticable to access them, so best that they stay with originating organization untill they are no longer needed.*

**Question 32 (users): Would you find it useful to be able to upload your projects in bulk into OASIS from your system (using an API)?**

Answer Options	Response Percent	Response Count
Yes	12.5%	1
No	87.5%	7

<b>answered question</b>	<b>8</b>
<b>skipped question</b>	<b>2</b>

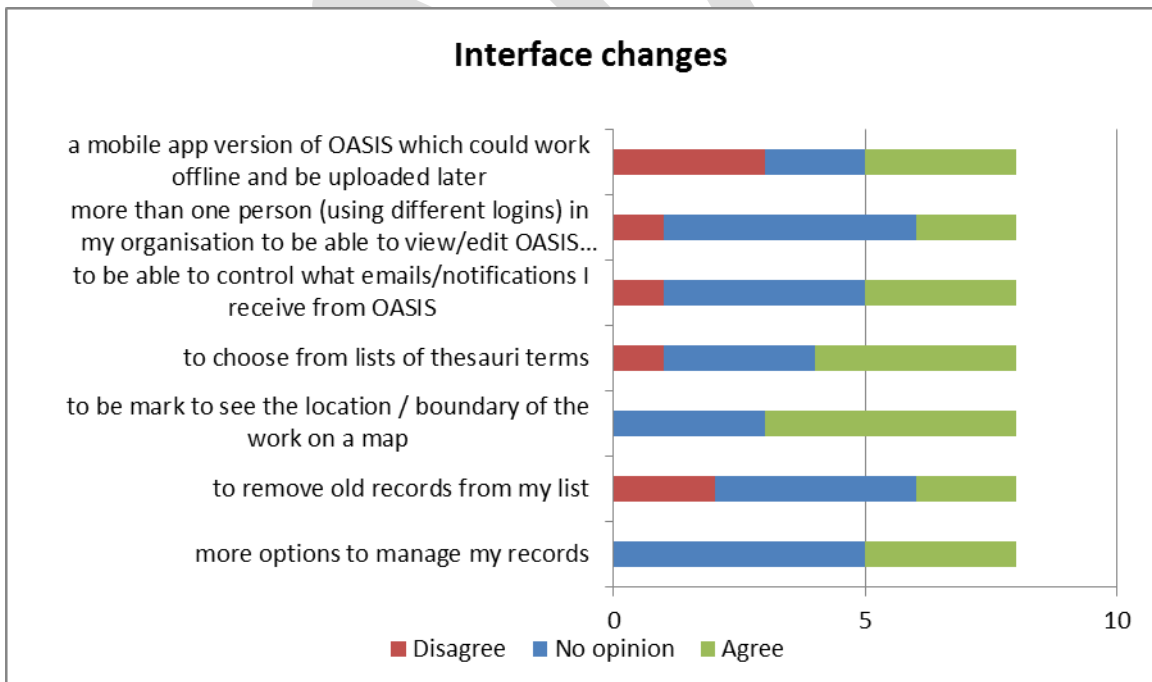
This question was also asked as question 22 in the non-users section.

**Question 33 (users): Do you think that OASIS should be used to enable the upload of 'backlog' grey literature i.e. projects that predate current planning cases?**

Answer Options	Response Percent	Response Count
<b>Yes</b>	75.0%	6
<b>No</b>	25.0%	2
<b>Other (please specify)</b>	0.0%	0
<b>answered question</b>		<b>8</b>
<b>skipped question</b>		<b>2</b>

This question was also asked as question 23 in the non-users section.

**Question 34 (users): In this section we'd like to know what INTERFACE changes you'd like to see to OASIS I'd like:**



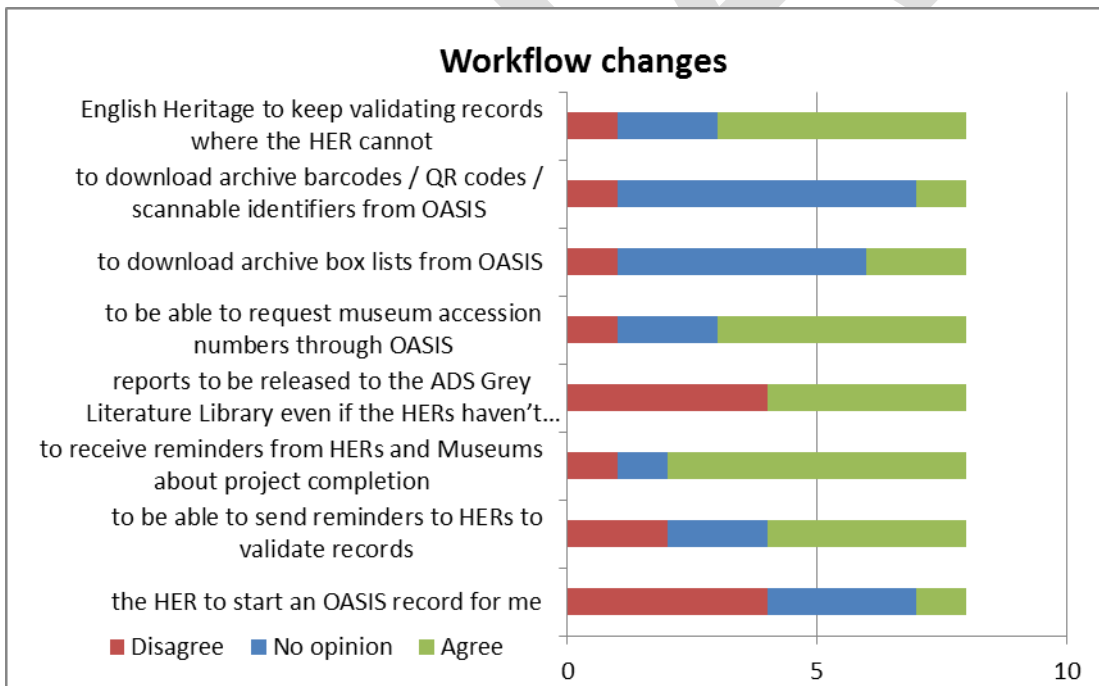
Answer Options	Agree	No opinion	Disagree	Response Count
<b>more options to manage my records</b>	3	5	0	8
<b>to remove old records from my list</b>	2	4	2	8
<b>to be mark to see the location / boundary of the work on a map</b>	5	3	0	8

to choose from lists of thesauri terms	4	3	1	8
to be able to control what emails/notifications I receive from OASIS	3	4	1	8
more than one person (using different logins) in my organisation to be able to view/edit OASIS records	2	5	1	8
a mobile app version of OASIS which could work offline and be uploaded later	3	2	3	8
Other suggestions				1
<i>answered question</i>				8
<i>skipped question</i>				2

**Other suggestions**

1 *A mobile app would be useless for us, but having OASIS records compiled completely offline and downloaded as pdf or similar would save a lot of technical problems resulting from time-out and drop out of the broadband connection*

**Question 35 (users):** *In this section we'd like to know what WORKFLOW changes you'd like to see to OASIS I'd like:*



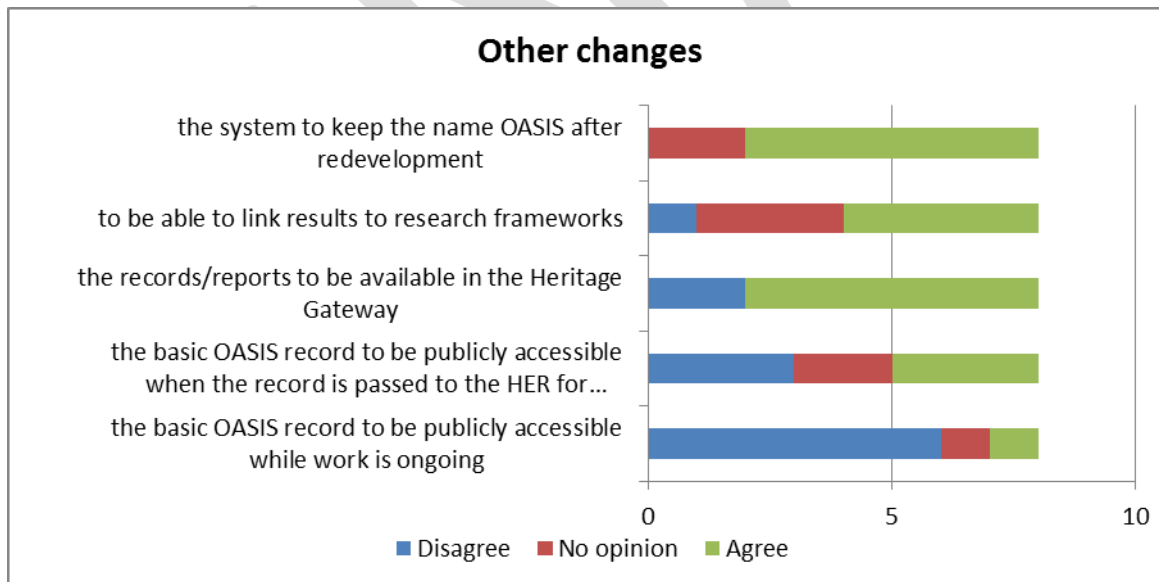
Answer Options	Agree	No opinion	Disagree	Response Count
the HER to start an OASIS record for me	1	3	4	8
to be able to send reminders to HERs to validate records	4	2	2	8
to receive reminders from HERs and Museums about project completion	6	1	1	8

reports to be released to the ADS Grey Literature Library even if the HERs haven't validated them	4	0	4	8
to be able to request museum accession numbers through OASIS	5	2	1	8
to download archive box lists from OASIS	2	5	1	8
to download archive barcodes / QR codes / scannable identifiers from OASIS	1	6	1	8
English Heritage to keep validating records where the HER cannot	5	2	1	8
<b>Other suggestions</b>				<b>2</b>
<b>answered question</b>				<b>8</b>
<b>skipped question</b>				<b>2</b>

**Other suggestions**

- 1 *It's the HER's job to make sure all records are completed, I shouldn't have to chase them up for this on behalf of my client.*
- 2 *I would prefer that HERs undertook the whole process - it is what they are best at - I am a buildings specialist not a data and computer geek*

**Question 36 (users): In this section we'd like to know what other changes you'd like to see to OASIS I'd like:**



Answer Options	Agree	No opinion	Disagree	Response Count
the basic OASIS record to be publicly accessible while work is ongoing	1	1	6	8
the basic OASIS record to be publicly accessible when the record is passed to the HER for validation	3	2	3	8



the records/reports to be available in the Heritage Gateway	6	0	2	8
to be able to link results to research frameworks	4	3	1	8
the system to keep the name OASIS after redevelopment	6	2	0	8
Other suggestions				1
<i>answered question</i>				8
<i>skipped question</i>				2

### Other suggestions

- 1 *I would like to see OASIS scrapped and the funding moved to HERs which do a far better job in a more humanly accessible way. When I want information about any site I call the HER and/or the archaeologists that have previously dealt with the site, I just cannot see the point of OASIS (other than to help idle students plagiarize my work without getting out of bed!).*

**Question 37 (users): What additional functionality or outputs would you like to see from the OASIS system? (Tick all that apply)**

Answer Options	Response Percent	Response Count
additional functionality in the interface	25.0%	2
additional searches on my records	12.5%	1
additional searches on all records	25.0%	2
searches for the public	37.5%	3
additional ways to access OASIS data	25.0%	2
I don't want additional outputs from OASIS	37.5%	3
Please expand on your answer below:		0
<i>answered question</i>		8
<i>skipped question</i>		2

**Question 38 (users): Keeping in touch about OASIS – we are trying to keep you up to date about OASIS, how can we best do that? (Tick all that apply)**

Answer Options	Response Percent	Response Count
Emails to OASIS email lists	75.0%	6
OASIS Blog	12.5%	1
Facebook	0.0%	0
Twitter	0.0%	0
Traditional publications	37.5%	3
The OASIS website	62.5%	5
A bi-annual survey	12.5%	1

<b>Other (please specify)</b>	0.0%	0
<b><i>answered question</i></b>		<b>8</b>
<b><i>skipped question</i></b>		<b>2</b>

This question was also asked as question 24 in the non-users section.

**Question 39 (users): Tell us about your training in OASIS (Tick all that apply)**

<b>Answer Options</b>	<b>Response Percent</b>	<b>Response Count</b>
<b>I have had OASIS training</b>	50.0%	4
<b>I am aware that there is an OASIS user's manual</b>	0.0%	0
<b>I use the FAQs within OASIS</b>	12.5%	1
<b>I have not had OASIS training</b>	50.0%	4
<b>Other (please specify)</b>	0.0%	0
<b><i>answered question</i></b>		<b>8</b>
<b><i>skipped question</i></b>		<b>2</b>

A similar question was also asked as question 25 in the non-users section.

**Question 40 (users): What training would you like to be available for OASIS? (Tick all that apply)**

<b>Answer Options</b>	<b>Response Percent</b>	<b>Response Count</b>
<b>I would use online training videos</b>	50.0%	4
<b>I would like group workshops</b>	0.0%	0
<b>I would like individual training sessions</b>	12.5%	1
<b>I would like a manual available to download</b>	25.0%	2
<b>I would like a telephone/email helpdesk available</b>	12.5%	1
<b>Other (please specify)</b>	25.0%	2
<b><i>answered question</i></b>		<b>8</b>
<b><i>skipped question</i></b>		<b>2</b>

This question was also asked as question 26 in the non-users section.

**Other (please specify)**

- |  |
|--|
| 1 <i>It would be better to simplify the whole system so it can be used by real people not data professionals</i> |
| 2 <i>none</i>  |

**Question 41 (users): What are the best things about the OASIS system in your opinion?**

**Response Text**

- 1 *Grey literature archive*
- 2 *It exists!*
- 3 *The system works.*
- 4 *It's free - if it can replace DES (Discover & Excavation in Scotland) where we have to pay for every single entry, that's good.*
- 5 *In theory all a good idea*
- 6 *Making grey literature reports available to fellow professionals and to a wider audience*
- 7 *Nothing positive to say about it - it is a P-I-T-A*
- 8 *Good way of making work available online*

**Question 42 (users): What are the worst things about the OASIS system in your opinion?**

**Response Text**

- 1 *It is clunky to use and maybe should be branded as an EH product to give it some more credibility.*
- 2 *Its v "clunky" and rather old fashioned*
- 3 *Historic building option appear to be an "afterthought".*
- 4 *The public know little about it, how to search it and get hold of reports. Is it really for them anyway? Could you not have links to the reports?*
- 5 *Rather clumsy to use - not as user friendly as it might be. Easier to fill in a tax form*
- 6 *As a professional working in historic buildings, sometimes seems to be weighted a little towards traditional, subterranean archaeology. Lack of ability to return to a record and amend if mistake has been made.*
- 7 *It has been designed by people that have never run an archaeological field project in their lives, and certainly by those who have never worked in the commercial sector. It is a pointless duplication of the HER system*
- 8 *Inconsistent take-up by HERs*

**Question 43 (users): Please tell us any changes that would improve the OASIS system for you.**

**Response Text**

- 1 *N/a*
- 2 *Stop differentiating between archaeology and buildings*
- 3 *I don't have any strong opinions regarding changes.*
- 4 *Easier ways to download the reports - some are quite large in pdf format and I have always thought that if it's 10 MG it can't be uploaded.*
- 5 *?*
- 6 *Can't think of any specifics.... wish more people would use it as, especially with buildings, I know of work going on that does not appear on the system and of individuals/organisations who are not even registered. Surely an obligation through LPA briefs would help...*
- 7 *Make it optional or scrap it unless we are going to be paid to waste our time*

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*inputting data for a system that is of no earthly use to the contracting archaeologist.*

8 None

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A similar question was also asked as question 27 in the non-users section.

FINAL

**Section 3: Questions only answered by non-users of the OASIS form**

**Question 9 (non-users): Would you like to be able to enter information (metadata) about your heritage work online to share with and inform local and national bodies (eg. Historic Environment Record and National Monuments Records)**

Answer Options	Response Percent	Response Count
Yes	100.0%	3
No	0.0%	0
Other (please specify)	0.0%	0
<b>answered question</b>		<b>3</b>

**Question 10 (non-users): Would you also like to be able to upload a report with a metadata record?**

Answer Options	Response Percent	Response Count
Yes	100.0%	3
No	0.0%	0
Other (please specify)	0.0%	0
<b>answered question</b>		<b>3</b>

**Question 11 (non-users): How do you make grey literature reports available to your users (tick all that apply)**

Answer Options	Response Percent	Response Count
Online – via links to reports hosted locally i.e. on our organisation's servers/website	100.0%	3
Online – via links to ADS Grey Literature Library	0.0%	0
By email on request	66.7%	2
By post on request	0.0%	0
In person	33.3%	1
Via the HER	0.0%	0
Reports are only available to the client	0.0%	0
Other (please specify)	0.0%	0
<b>answered question</b>		<b>3</b>

This question was also asked as question 16 in the users section.

**Question 12 (non-users): Would you like to be able to archive other digital aspects of the projects via OASIS?**

Answer Options	Response Percent	Response Count
No, I've never thought about those options	0.0%	0
Yes, I would like to investigate how that could be achieved	100.0%	3
I'm not sure what you mean	0.0%	0
<i>answered question</i>		<b>3</b>

This question was also asked as question 17 in the users section.

*Question 13 (non-users): How has the availability of grey literature reports online, through libraries such as the ADS Grey Literature Library, affected your work?*

Answer Options	Response Percent	Response Count
Accessing grey literature online has positively affected my work	33.3%	1
Accessing grey literature online has negatively affected my work	0.0%	0
Accessing grey literature online has had no effect on my work	66.7%	2
<i>answered question</i>		<b>3</b>

This question was also asked as question 18 in the users section.

*Question 14 (non-users): Are you aware that each grey literature report is allocated a Digital Object Identifier (DOI) by the ADS?*

Answer Options	Response Percent	Response Count
No – I didn't know what a DOI was	33.3%	1
No – but I will record them now I do	33.3%	1
Yes – but I don't record the DOI	33.3%	1
Yes – and I use the DOI to link to the report	0.0%	0
<i>answered question</i>		<b>3</b>

This question was also asked as question 20 in the users section.

*Question 15 (non-users): Are you aware that users can also upload image archives to OASIS (England only) for deposition in the ADS archive?*

Answer Options	Response Percent	Response Count
Yes	33.3%	1

<b>No</b>	66.7%	2
<b>answered question</b>		<b>3</b>

This question was also asked as question 21 in the users section.

**Question 16 (non-users): Are you aware that you can upload a project boundary file to an OASIS project?**

Answer Options	Response Percent	Response Count
<b>Yes</b>	0.0%	0
<b>No</b>	100.0%	3
<b>answered question</b>		<b>3</b>

A similar question was also asked as question 22 in the users section.

**Question 17 (non-users): Are you aware that you can download OASIS records in XML or CSV for import into other systems?**

Answer Options	Response Percent	Response Count
<b>Yes</b>	33.3%	1
<b>No</b>	66.7%	2
<b>answered question</b>		<b>3</b>

A similar question was also asked as question 23 in the users section.

**Question 18 (non-users): Having read the preceding questions, do you think that your fieldwork should be recorded in the local and national databases (HER, NMR etc) via the OASIS form**

Answer Options	Response Percent	Response Count
<b>Yes</b>	66.7%	2
<b>No</b>	0.0%	0
<b>Other (please specify)</b>	33.3%	1
<b>answered question</b>		<b>3</b>

#### **Other (please specify)**

1 Working for the RC my work is entered directly into the NMR, however OASIS would be a useful tool to project this information further.

**Question 19 (non-users): OASIS is occasionally used for building recording. Do you think that OASIS should include a bespoke section to record historic buildings information?**

Answer Options	Response Percent	Response Count
Yes (record only)	0.0%	0
Yes (record and report)	100.0%	3
No	0.0%	0
Expand further...		1
<b>answered question</b>		<b>3</b>

This question was also asked as question 27 in the users section.

**Expand further...**

1 I compile extensive reports that use a lot of memory even as pdfs, if OASIS can cope with this, then great!

**Question 20 (non-users): Do you think that OASIS should include a bespoke section to record specialist archaeological information such as paint analysis or dendrochronology reports etc**

Answer Options	Response Percent	Response Count
Yes (record only)	0.0%	0
Yes (record and report)	66.7%	2
No	33.3%	1
Expand further...		0
<b>answered question</b>		<b>3</b>

This question was also asked as question 28 in the users section.

**Question 21 (non-users): Do you think that OASIS should record the full range of event types (from the EH event types thesaurus)?**

Answer Options	Response Percent	Response Count
Yes	100.0%	3
No	0.0%	0
Expand further...		0
<b>answered question</b>		<b>3</b>



This question was also asked as question 29 in the users section.

**Question 22 (non-users): Would you find it useful to be able to upload your projects in bulk into OASIS from your system (using an API)?**

Answer Options	Response Percent	Response Count
Yes	100.0%	3
No	0.0%	0
<b>answered question</b>		<b>3</b>

This question was also asked as question 32 in the users section.

**Question 23 (non-users): Do you think that OASIS should be used to enable the upload of 'backlog' grey literature i.e. projects that predate current planning cases?**

Answer Options	Response Percent	Response Count
Yes	100.0%	3
No	0.0%	0
Other (please specify)	0.0%	0
<b>answered question</b>		<b>3</b>

This question was also asked as question 33 in the users section.

**Question 24 (non-users): Keeping in touch about OASIS – we are trying to keep you up to date about OASIS, how can we best do that? (Tick all that apply)**

Answer Options	Response Percent	Response Count
Emails to OASIS email lists	100.0%	3
OASIS Blog	33.3%	1
Facebook	33.3%	1
Twitter	33.3%	1
Traditional publications	33.3%	1
The OASIS website	33.3%	1
A bi-annual survey	0.0%	0
Other (please specify)	33.3%	1
<b>answered question</b>		<b>3</b>
<b>skipped question</b>		<b>0</b>

This question was also asked as question 38 in the users section.

**Other (please specify)**

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1 *Linkedin*

**Question 25 (non-users): Have you had any training in OASIS?**

Answer Options	Response Percent	Response Count
Yes	0.0%	0
No	100.0%	3
<b>answered question</b>		<b>3</b>

A similar question was also asked as question 39 in the users section.

**Question 26 (non-users): What training would you like to be available for OASIS?**

*(Tick all that apply)*

Answer Options	Response Percent	Response Count
I would use online training videos	33.3%	1
I would like group workshops	33.3%	1
I would like individual training sessions	33.3%	1
I would like a manual available to download	100.0%	3
I would like a telephone/email helpdesk available	0.0%	0
Other (please specify)	0.0%	0
<b>answered question</b>		<b>3</b>

This question was also asked as question 40 in the users section.

**Question 27 (non-users): The OASIS system allows heritage information to flow between interested parties in the heritage sector. Please tell us what you think the OASIS system could do to further this aim in your area.**

**Response Text**

1 *Education - uni, and schools etc*

2 *.*

3 *As previously discussed*

A similar question was also asked as question 43 in the users section.